

For office use only:
Starting Wage:
Starting Date:

BROWNS FOODSERVICE



QC BOR: 26
ISSUE DATE: 07/08/2007
ISSUE No: 04
ISSUED BY: S. REID

Application For Employment

Please complete all sections, if you have any difficulties in completing this form please ask for assistance

Part A: Personal Information

Title: Mr/ Mrs/ Miss Other (please specify) Marital Status:	Forename(s):	Surname
Home Address:	Telephone Number:	
	Date of Birth:	
Do you hold a driving licence? Yes / No Groups: Expiry Date:	Details of Endorsements (if any):	
Do you have a criminal record? Yes / No	Details of criminal record (if any):	
National Insurance Number:	P45 Enclosed Yes / No	
Position Applied For:		

Part B: Bank Details

Name of bank / Building Society:	
Bank/ building Society Address:	Account Number:
	Sort Code:

Part C: Education and Training

Schools / Colleges (Attended from age 11)	Dates		Qualifications obtained	Date	Grade
	From	To			
Further / Higher Education establishment attended	Dates		Course Title	Results / achievement	
	From	To			
Professional training / qualifications, with dates and levels attained:					
Other training / courses attended with dates relevant to position applying for:					

Part D: Present or last employment

Present or most recent employer, nature of business and address	Date (month & year)		Position held and nature of duties	Reason for leaving
	From	To		
BROWNS FOODSERVICE				
Current / most recent salary or wage:			Period of notice required:	

Part E: Work History

Give details of your previous work history beginning with most recent post:

Date (from/to)	Name & address of employer	Position held	Summary of main duties	Reason for leaving

Please use additional sheet if required

Part F: References

Please give names and addresses of at two references, one should be your current or most recent employer.

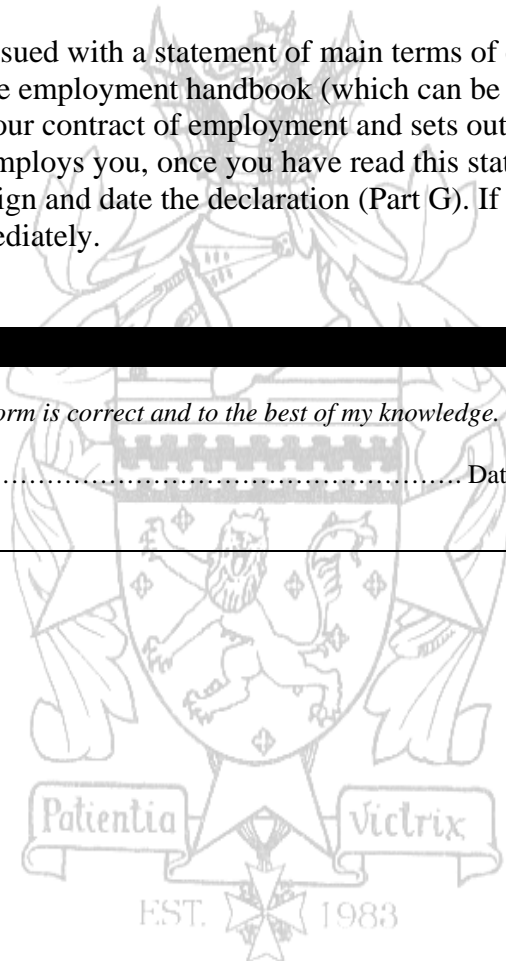
Present or most recent employer	Full address:
Name and title:	
Position held:	
Telephone:	Postcode:
Fax:	Email:
Other referee	Full address:
Name and title:	
Nature of contact:	
Telephone	Postcode:
Fax:	Email:

Please note that you will be issued with a statement of main terms of employment within the next two months. This together with the employment handbook (which can be found in the main office at all times), which forms part of your contract of employment and sets out particulars of the main terms on which Browns Foodservice employs you, once you have read this statement and clearly understand what is contained within it please sign and date the declaration (Part G). If you have any queries please speak with your shift manager immediately.

Part G: Declaration

I declare the information on this form is correct and to the best of my knowledge.

Signature..... Date.....



Equal Opportunities Monitoring Form

We are committed to developing positive policies to promote equal opportunities in employment and prohibiting unlawful discrimination on the grounds of sex, marital status race, colour, national or ethnic origin, disability, sexual orientation and religion.

In order to ensure that these policies are being followed, and for no other purpose, all applicants are asked to provide the following information, which will be treated in the strictest confidence and will not form part of the selection process.

Name	Age
Male/ Female	Vacancy Ref

What is your Nationality?

What is your ethnic group?

Choose ONE section from A to E, then tick the appropriate box to indicate your ethnic background (these ethnic categories reflect the 2001 census)

A White

- British Irish
- Any other White background, please write in.....

B Mixed

- White and Black Caribbean White and Black African
- White and Asian
- Any other Mixed background, please write in.....

C Asian or Asian British

- Indian Pakistani Bangladeshi
- Any other Asian background, please write in.....

D Black or Black British

- Caribbean African
- Any other Black background, please write in.....

E Chinese or other ethnic group

- Chinese
- Any other ethnic group, please write in.....

Disability Do you consider yourself to be disabled? YES / NO
If yes, please give details.....

Caring Responsibilities Do you have any caring responsibilities ?
(e.g. young children, dependant relatives)
.....

How did you hear about this vacancy?
.....
.....

Thank you for your assistance.